

# THE BISHOP OF WINCHESTER ACADEMY

## JOB DESCRIPTION - TEACHER

<b><u>Post Title:</u></b>	Teacher
<b><u>Post Holder:</u></b>	
<b><u>Overview:</u></b>	<p>All academy post-holders are expected to support the sponsors' vision, Christian Ethos and values that are embedded in the day-to-day and long-term running of the academy. Each post holder must share the commitment of the sponsors' principles and values of honesty, respect, hospitality, compassion, love, forgiveness, self- discipline, creativity and hope.</p> <p>The post-holder is responsible for providing an educational atmosphere where students have the opportunity to fulfil their God-given potential for spiritual, intellectual, emotional, physical and psychological growth. The post-holder is responsible for implementing a programme that will result in students achieving personal and academic success in accordance with The Bishop of Winchester Academy policies.</p>
<b><u>Purpose:</u></b>	<ul style="list-style-type: none"><li>• To contribute to the development of students and the community</li><li>• To create an exciting learning environment with lessons that inspire students to achieve their full individual potential</li><li>• To provide first-class teaching and learning opportunities and be involved in many aspects of school life</li><li>• To maintain and raise standards at the academy</li><li>• To be committed to the safeguarding of the students</li><li>• To act with the best interests of the students at all times</li><li>• To create relationships based on mutual respect and work collaboratively with colleagues</li><li>• To form effective relationships with parents and other parties</li><li>• To display behaviours of integrity and professionalism, acting as a role model in all areas of life</li></ul>
<b><u>Key Accountabilities:</u></b>	<p><b>Teaching:</b></p> <ul style="list-style-type: none"><li>• Following the academy's framework, develop and deliver a curriculum for students with strategies according to their educational needs</li><li>• Maintain progress at KS3 and KS4 and implement interventions where appropriate</li><li>• Plan and prepare highly effective lessons that stimulate students to learn and make outstanding advancements</li><li>• Ensure all teaching is rated 'good' or better</li><li>• Plan homework projects to assist students with their progress and academic achievements</li><li>• Prepare students for assessments and examinations</li><li>• Collaborate with subjects outside of own specialism</li><li>• Plan with Teaching Assistants to meet individual student needs on AEN/SEN register</li><li>• Keep up-to-date with developments on subject matter, educational techniques and best practice in teaching</li></ul>

**Assessment:**

- Assess, record and report on the progress of students, making necessary interventions both verbally and written to ensure highest possible levels of attainment
- Undertake assessment of students as required by external bodies and internal procedures
- Guide students to set realistic targets and plan for their future
- Maintain constructive contact with students and parents regarding progress and promote methods to assist students when required

**Student Wellbeing:**

- Adhere to and follow the academy's safeguarding procedures in order to protect the safety of all students
- Ensure the health and wellbeing of students is maintained at all times
- Encourage student attendance at all lessons and their participation in the wider aspects of student life
- Act as a mentor to students, alongside pastoral duties of students in your care
- Raise problems experienced by students with appropriate parties and make recommendations on solutions
- Be accountable for the conduct and behaviour of all students

**Other Duties:**

- Actively comply with and promote the academy's vision and values, alongside the academy's policies and procedures and in particular Equal Opportunities, Health & Safety and Data Protection
- Take an active interest in professional development and participate in further training
- Actively engage in the appraisal process, taking full responsibility for own objectives and development
- Attend and contribute to meetings
- Participate in the recruitment process when required
- Make effective use of resources including ICT
- Take part in peer skill exchanges, observations, coaching and mentoring
- Contribute to extracurricular activities
- Ensure confidentiality of the academy's activities is maintained
- Maintain a professional standard of behaviour and dress code, setting an example to students at all times
- Comply with any reasonable request to undertake duties not specified in this job description

<b>Reporting to:</b>	??
<b>Liaising with:</b>	Deputy Vice Principal / Assistant Vice Principal Relevant members of the academy, community, parents and governors
<b>Nature of Contract:</b>	Teachers Terms and Conditions
<b>Salary Scale:</b>	MPS/UPS??
<b>Disclosure Level:</b>	Enhanced
<b>Review Date:</b>	Annually as part of the Appraisal process.

**The Bishop of Winchester Academy is committed to developing the skills of its people. If you have any query about your own personal development, please speak to your line manager.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

<p>The Academy reserve the right to amend this document as necessary, after consultation with the individual concerned, in order to reflect changes in organisational requirements and ensure that the future goals of The Bishop of Winchester Academy are successfully achieved.</p>
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