

APPEALS TIMETABLE 2022

YOU ONLY NEED TO INCLUDE THE PRIMARY/SECONDARY SECTION BELOW RELEVANT TO YOUR SCHOOL. ALL THROUGH SCHOOLS WITH ENTRY IN BOTH AGE RANGES SHOULD LIST BOTH TIMETABLE SECTIONS. ALL SCHOOLS SHOULD ALSO INCLUDE THE GENERAL INFORMATION NOTES.

Admission authorities must publish their appeals timetable on their website by 28 February.

Secondary School age places – Year 7 and Year 12 – September 2022

Offer letters posted to parents/carers on National Offer Day by Local Authority	1 March 2022
Deadline for acceptance of offer By parent/carers	15 March 2022
Deadline for lodging an on-time admission appeal	1 April 2022
Appeal Hearing Dates	Between 5 May and 30 June 2022

Primary School Age places – Year R, Year 3 and Middle school – September 2022

Offer letters posted to parents/carers on National Offer Day by Local Authority	19 April 2022
Deadline for acceptance of offer By parent/carers	3 May 2022
Deadline for lodging an on-time admission appeal	18 May 2022
Appeal Hearing Dates	Between 20 June and 30 July 2022

GENERAL

- In line with the Covid-19 legislation, all appeals lodged before 30 September 2022 are being heard based on written information only.
- Appeals lodged after these dates will be heard as soon as reasonably practicable.
- You will receive at least 14 calendar days' notice of your appeal hearing date.
- Appeals are heard during the daytime on weekdays and are not heard during school holidays.
- Where there are multiple appeals for places at the same school, the hearings may go over a number of days.
- The school's case will be made available to parents and Panel members at least 7 calendar days before the start of the appeal hearing.
- The Panel will set a deadline for any additional evidence to be received.
- Following the hearing, decision letters will be sent, where possible, within 7 calendar days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary email in the interim.
- Appeal hearings for in-year places will be heard as soon as reasonably practicable, based on written information only.