

July 2018

Dear Parents,

I write to you towards the end of another successful year at The Bishop of Winchester Academy. There has been much to celebrate throughout the year including the extremely successful Wizard of Oz production and the recent Sports Day, won by Da Vinci House. We now eagerly await the results of our Year 11 and 6<sup>th</sup> Form students. I am confident that many of our students will achieve exceptionally well and live up to our school motto of 'High Expectations - No Excuses'.

There is a considerable amount of information that I need to share with you as we prepare for the next academic year. Some of this information is for all students and some is for specific year groups. Please take time to read this letter carefully to ensure you are fully briefed on key notices that affect your child.

I am pleased to share with you that we are fully staffed and have made some excellent additions to our teaching team.

The building of our 2 new science laboratories is now well underway and they will be completed ready for September. This will ensure that more students can take part in more experiments in line with changes made to the science curriculum.

### 6<sup>th</sup> Form

Our 6<sup>th</sup> Form continues to go from strength to strength and our Year 13 students have been exemplary role models throughout the year. There have been some successful university offers for these students including 32% of these students securing an offer from a Russell Group University.

Year 12 are an aspirational year group who have set themselves high standards and I am anticipating successful applications for top end universities, including Oxbridge, for degrees such as medicine, veterinary medicine and law.

### New Rewards System

I am delighted to advise you that in September our reward system will focus on house points giving opportunities for students to achieve individual and collective awards for success in and out of school. Please encourage your child to advise their Mentor for any out of school successes eg. passing a music or dance exam, representing the county in sport.

### Culture for Learning

To support our students in their learning and allowing others to learn we will be launching a new system for behaviour called 'the culture for learning'. This will involve students being given 2 opportunities to improve their behaviour in class prior to being sanctioned. If sanctioned, students will be working under the supervision of a teacher in exam conditions and expected to complete the work provided. Parents/carers will be informed if their child is sanctioned during the day. Students will be expected to have a restorative meeting with their teacher if they have disrupted learning in class and a member of the pastoral team if it is for conduct in the academy community.



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The new culture for learning will be explained to students on Friday 6<sup>th</sup> July and will be trialled from Monday 9<sup>th</sup> July until the end of term.

In September students will be reminded again of our expectations, alongside introducing them to the community card to encourage positive attitudes, courtesy and good behaviour around the academy. The school day for students who have been sanctioned during the day will end at 3.30pm.

To support parents and provide them with further information regarding this new system the Heads of Year will be holding information sessions on Wednesday 11<sup>th</sup> and Thursday 12<sup>th</sup> July at 5.00pm.

## Grammar Stream

All students at TBOWA are offered extensive challenge and are expected to adhere to the school mantra of 'High Expectations- No Excuses'. Work for all students is differentiated to reflect their ability and encourage ambition and challenge.

We have renamed our Excel groups (for High Prior Ability Band students) to now be known as 'The Grammar Stream'. We have made this change in response to parents who have a clearer understanding of Grammar Streams. The students in these groups will be offered extensive challenges suited to their ability. They will also be offered specific career advice aimed at achieving places at Russell Group universities, including Oxford and Cambridge.

## Uniform

There are no changes to the uniform policy, which can be found at the back of this letter and on our website. However, I have noticed some boys choosing to wear white rather than black socks as outlined in the school uniform policy. Students who are not wearing the correct uniform will be asked to return home and change into the correct clothing. Equally, there have been a number of girls wearing heavily adorned nail polish and acrylic nails. Any nail polish or acrylics will need to be removed as these do not conform with the academy policy. Also, school skirts should be worn at their full length and not rolled up at the waist.

Please ensure that your child's uniform is all clearly named.

## Year 10 (Mrs Peters & Miss Charles)

To fully support students as they move into Year 11 and their final year of GCSE studies there have been some changes which will be introduced from September. On Mondays, students should arrive at 8.15am for an assembly, and lessons on Mondays will finish at 4.00pm. The remainder of the school week will remain as it is currently. Mentor time will be given over to the teaching of additional English and maths. These strategies have been introduced to support your child in this final crucial year. I will be writing to you in September in far more detail about the expectations of students during Year 11.

## Year 9 (Mr Williams)

Work Experience is often seen by students as a highlight of Year 10. Many students identify a work placement for themselves. Sometimes these places are offered by family and friends. I want to encourage all students to be ambitious in the type of work placement they seek. Please can you support your child in identifying an ambitious work placement that will challenge them and offer them a high quality 2 week learning experience. Please let us know if you can secure a place for your child.

## Year 8 (Mrs Bird)

Students will be embarking on their GCSE courses and students will be supported through our enrichment programme, please encourage your child to make the most of all the opportunities offered to support them. If you have any concerns regarding their choices please contact your child's Mentor in the first instance.



## Year 7 (Miss Pelling)

Next year your child will be making their option choices and deciding the subjects they will study to GCSE level. It is vitally important that students apply themselves fully to all their subjects to find out where their individual talents and aspirations may lie. I will be writing to you in much more detail in January about the option process.

## Homework

The Academy will continue to support great teaching with great homework. The Homework Club will continue to be available to all students and will be open daily for an hour after school. It is a free, safe working environment, fully resourced and always staffed.

Homework will continue to be set on Show my Homework (SMHW) by teachers and recorded in student planners. Using your logins for SMHW you will continue to be able see the homework being set, deadlines to be met and other appropriate information. We appreciate your support in ensuring that your son/daughter submits high quality homework on time so that their progress can be maximised. Through homework, learning is reinforced or extended and misconceptions and skills gaps are identified and closed. This positively impacts progress. Each time a student submits outstanding homework they will receive a house point. Students with consistent outstanding homework over each half-term will receive a departmental postcard in recognition of their hard work and success.

Students who fail to submit homework will need to attend an after-school homework support session the following day. Failure to attend this session or satisfactorily complete the homework during that session will result in a phone call home from a member of the Homework Support team. Students in this category will automatically be given an Attitude to Learning Grade of 3 in that subject in that half-termly report.

As part of the reporting cycle, you will now also receive a breakdown of the percentage of homework submitted for each subject. This information will be discussed at Parents' Evenings.

## Attendance

At present there are 68 students who have 100% attendance for this academic year there are 29 students who have 100% attendance for all of the years that they have been at TBOWA. Attendance is a key indicator of success at GCSE and A level - the better your attendance the better your final results.

## Communication

As we seek to improve our environmental impact we will be moving to communicating with parents primarily by email, text and the website. To ensure that we can communicate with you effectively please ensure that your contact details are up to date.

You can update your contact details using the form on our website or the recently launched ParentApp. You will be sent details on how to login to the ParentApp shortly.

Our website will be updated over the summer holiday period to provide a more effective and user friendly layout.

## Lockers

Over the summer holiday period all the student lockers will be cleaned and reallocated. Please ensure that your child has emptied their locker and returned their key to Student Desk prior to leaving for the summer holiday. Any items left in the lockers will be disposed of.

## Medical Conditions

If your child has any medication on site this will need to be collected by yourself or permission given by you for your child to bring it home. Any medication not collected will be disposed of. New forms and medication should be provided to the academy when your child returns in September. Forms can be found on the academy website.

## Exit Cards & Toilet Passes

If your child has been issued with an exit card during this academic year, they will reassessed at the beginning of the next academic year by their Head of Year/Wellbeing Team and, if appropriate, will be issued with a new card.

Students who have been issued with a toilet pass for a life-long medical condition will be issued with a new card on receipt of medical forms (available on the website) and confirmation from a medical practitioner.

If your child has a temporary medical condition and is in need of a toilet pass, please complete the medical forms on the website and provide written confirmation from a medical practitioner.

## And Finally....

We break for the summer holidays on Friday 20<sup>th</sup> July 2018 at 12.00pm.

We return to school on Wednesday 5<sup>th</sup> September. Students in Year 7 & 12 should arrive at 8.25am and all other year groups at 9.25am.

The Bishop of Winchester Academy continues to go from strength to strength. The new strategies that we are introducing will build on this. I am absolutely determined that we will offer your child a first class education that challenges them, provides them with excellent qualifications and prepares them well for their future- whatever that future might be. The relationship between home and school is vital in ensuring your child's success. I am proud of the strong relationship that the school has with parents. Thank you for your continued support.

I wish you a very relaxing summer break and I hope that you will have lots of quality time with family and friends.

Best wishes,



Paul McKeown  
**Principal**



# UNIFORM STATEMENT

## 1 Sponsors' Statement

- 1.1 All The Bishop of Winchester Academy policies exist to support the Sponsors' vision, Christian ethos and values that are embedded in the day-to-day and long term running of the Academy. Each policy evidences the commitment of the Sponsors to the principles and values of honesty, respect, hospitality, compassion, love, forgiveness, self-discipline, creativity and hope. This policy contributes to the development of young people and the community through all Academy activities and in particular through the specialism of Enterprise and Innovation, and Maths.

## 2 Introduction

- 2.1 At The Bishop of Winchester Academy we want our students to take pride in their appearance and hold a collective identity, and therefore Sponsors feel maintaining standards of school uniform will be an important strategy in raising aspirations and standards.

## 3 Uniform Requirements

- 3.1 A high standard of personal appearance is expected of all students at all times. Anyone arriving at the Academy in non/incomplete uniform clothing will be sent home to get changed. Non-uniform items are not allowed, eg. hoodies and non-academy scarves, at any time, and will be confiscated if seen on site.

Boys	Girls
Academy blazer – at all times	Academy blazer – at all times
Academy burgundy V neck jumper – (optional)	Academy burgundy V neck jumper – (optional)
Plain formal black trousers (no fashion styles, chino or denim)	Academy skirt or formal, black, full length, plain material, classic tailored style trousers (not leggings, fashion, denim, cord unstructured design - clinging to the leg)
Academy tie	Academy tie
Plain white, formal, school shirt with a collar (not polo shirt). Short or long sleeves are permissible and should easily tuck into trousers.	Plain white, formal, school blouse only - with turn down angled collar (not polo shirt). Short or long sleeves are permissible and should easily tuck into skirts or trousers. No fashion fitted blouses are permitted.
Academy scarf – (optional) as temperature requires	Academy scarf – (optional) as temperature requires
Black socks	White or black ankle or knee length socks, <u>or</u> , natural or black opaque tights only (not both, not footless)
Academy bag in House colour	Academy bag in House colour

Black, leather type formal shoes that can and should be polished with laces or slip on. Please see note.	Black, leather type, formal shoes; flat or with a low heel that can and should be polished. Please see note.
Black leather style belt only.	Headscarves worn for religious reasons should be plain black.

**Note:** No trainers, boots or canvas shoes or shoes that look like training shoes or shoes with velcro. All students must wear plain black shoes that have no logos or decorative elements. Sandals, suede or cloth footwear is totally inappropriate and can be a health and safety hazard when using the main staircases in school or working in some classroom environments.

In the event of an exceptional medical circumstance that would require non-school footwear to be worn, a meeting should be arranged with the Principal, who may authorise non-school footwear. These must be completely plain, entirely black (including soles, emblems etc). This must be supported by a letter from a medical practitioner with an indication of how long these should be worn.

3.2 Blazers must be worn at all times with sleeves down, they must not be rolled at any time. Shirts must be tucked in at all times. Skirts should always be worn at full length and not rolled at the waist. Coats and other outdoor clothing must not be worn inside the school buildings.

3.3 Clothing must be in good condition, free of holes, tears, fraying and not tattered or worn.

#### 3.4 **Bag**

Pupils are required to only have a school bag in house colours. The folio and rucksack type bags can be purchased from CJI. The only other bag permitted in school is a plain black PE bag, no fashion bags are permitted.

#### 3.5 **Shoes**

The Academy clearly states: “business style formal shoes only. No trainers, boots, canvas shoes or shoes with velcro”. These should be black, low heel, leather (or type) that can be and should be polished at all times. No suede shoes are permitted. Trainers and soft canvas shoes are not permitted under any circumstances. Pupils with incorrect footwear will be sent home to rectify any shoe issues.

In the event of an exceptional medical circumstance that would require non-school footwear to be worn, a meeting should be arranged with the Principal, who may authorise non-school footwear. These must be completely plain, totally black (including soles, emblems etc). This must be supported by a letter from a medical practitioner with an indication for how long these should be worn.

### 3.5 Hair

Hair should be tidy and appropriately styled in a manner that is acceptable to TBOWA. The Academy does not allow any extreme hairstyles or colours. It is academy practice to permit natural hair colours only. Hair is not considered acceptable if shaved or trimmed to No. 1.

No hair decorations.

Girls Only - A plain black or burgundy head band may be worn.

The final decision rests with TBOWA when it considers a hairstyle to be extreme. In certain situations, at TBOWA, long hair needs to be tied back for health & safety reasons.

Failure to comply will result in the pupil being placed in isolation until the issue is deemed suitable.

### 3.6 Jewellery and make up

Body and facial piercings are not permitted - No retainers etc

One stud only may be worn in each earlobe - No flesh tunnels or plugs etc.

One simple religious necklace may be worn to reflect a personal faith worn under the shirt.

One ring per hand – no heavy designs and this must be removed for PE and Technology lessons.

No nail varnish.

Makeup is banned in KS3 (Years 7 & 8).

Any make up should be discreet in KS4.

### 3.7 Aprons/Lab Coats

*Aprons* should be worn for all art and technology lessons. Pupils will require:

White aprons for food technology

Black aprons for art and product design

*Lab Coats* must be worn for all practical science lessons. Pupils may use an Academy lab coat or purchase one for their own use from the Science Department.

### 3.8 P.E. Kit

(For both girls and boys)

Black shorts

Academy burgundy polo shirt

Academy rugby shirt

Burgundy socks winter / sports socks summer/indoor

Trainers / football boots

Black track suit bottoms and/or top (not compulsory)

Pupils must never bring a hooded top/sweatshirt to school other than school PE hooded top for sports lessons only

#### 4.0 **Mobile Devices**

Mobile devices including phones are not permitted at any time (even before or after school hours) anywhere on the Academy site. Phones can only be used once a pupil has exited the Academy site. Pupils and parents can communicate through Student Desk where pupils can make and receive calls/messages to/from parents regarding any issues. Failure to comply with the Academy mobile device expectations will result in the mobile device being confiscated and only returned to a parent on the Friday of that week between 2.00-3.00pm. If a device is confiscated on a Friday the device will not be returned until the following Friday.

#### 5.0 **Equipment:**

Pupils must bring to the Academy each day:

- An Academy bag in House colour
- Academic Planner which includes timetable
- Locker key
- Basic Kit - 2 x Pens (blue or black), 1 red Pen, 2 x Pencils, Eraser, Ruler
- Additional Kit - Calculator, Protractor
- Packed lunch or sufficient money loaded on to ID card.
- Headphones for use with Academy IT equipment

#### 6.0 **ID Cards**

All students are issued with an ID card for cashless catering and printing. Lost cards must be replaced at a cost of £3.50.

#### 7.0 **Lockers**

Every student is expected to have a locker for books and equipment

A locker non-refundable costs £30.00 in Year 7 or £5 per year + £5 refundable deposit. The deposit is only refundable when the locker is undamaged and the key returned when the pupil leaves the Academy.

A replacement key costs £5.00 available from Student Desk

Lockers must not be shared.

Locker keys must be brought to the Academy every day and kept safe.

#### 7 **Statement review**

7.1 This statement will be reviewed annually by the Academy Leadership team as part of the Academy annual review process.

7.2 This statement will be actively promoted and implemented throughout the Academy.