Position: Sport, Leisure and Activities Internship

This position will give the individual the opportunity to gain experience in working in the sport and leisure areas. Working as part of the wider Sports and Activities team to deliver a high level of customer service, you will ensure that guests have an enjoyable and safe visit. The successful applicant should expect to work across both the Sport and Leisure Centre and the Water Sports Beach Arena areas to support the Activity Instructors where required.

**DUTIES/RESPONSIBILITIES**

This post holder reports to the Sport and Activities Manager though will support individual instructors or activity leads as necessary, duties will include:

* maintaining a high standard of cleanliness in all areas of the Sports and Recreation Centre, and across the changing and storage areas of the Watersports Beach Arena
* assisting in administrative and reception duties necessary for bookings, cancellations and record keeping
* assisting with the organisation of sport events
* assisting in the supervision of the swimming pool, tennis courts, beach volleyball and football pitches and maintenance of sporting equipment
* support with rigging or setting up of sailing, windsurfing, paddleboard and kayaking activities
* assisting guests with choosing and fitting wetsuit and/or buoyance equipment
* observe and monitor activities within the Watersports Beach Arena area to ensure guest enjoyment, well-being and safety
* ensuring health and safety regulations are maintained
* other duties as required by the Line manager

The post holder will be expected to comply with all Health and Safety procedures and will work on a Rota with the wider Sports and Activities team. The post holder is expected to work unsocial hours on a rota system, including evenings and weekends. There will be an opportunity for interested candidates to take a powerboat level 2 qualification so you may support on water activities.

**QUALIFICATIONS/REQUIREMENTS**

Predicted 4 GCSEs including English and Maths at grade 4 or above, though consideration will be given to candidates with slightly lower grades who demonstrate a keen interest in considering further training in this area or who actively participate in sports activities, teams or clubs currently.

Applicants should have good communication, organisation and practical numeracy skills.

Candidates attending an interview are advised to make the interviewer aware of any work experience (in person or virtual) they may have undertaken. This could include working with friends or family or on projects they have undertaken personally that demonstrate their ability to work as part of a team or to engage others in sports and fitness activities.

**APPLICAT1ON:**Applications must include letter of application and a CV.