Personal Goal Setting

Complete each of the phases below. You cannot move on to the next phase unless you have completed the steps before.

Phase 1: My Goal - Identify something that you want to learn or improve on.



What do I want to learn?	
What do I know about it already?	

Phase 2: My Plan – Identify how you will achieve the goal you set in Phase 1.



What can I do to achieve my goal?	
What could stop me from achieving my goal?	
What can I do to overcome this?	
When will I do this?	



Phase 3: Evaluation - Reflect on your progress against the goal.



What actions have I taken?	
Have I achieved my goal?	
What could I do differently next time?	